



MINUTES
BOARD OF TRUSTEES MEETING
ALBANY PRIMARY SCHOOL
Thursday 25th March
@ 6.00PM

Present: Rick Pierce, Maree Bathurst, Sophia Wang, Alison Chambers, Wei Lu , Brad Harpur

Attending: Lisa Elder (Minutes), Faron Turner

The Chairperson opened the meeting at 6.10pm with a blessing

	ITEM	RESPONSIBILITY	TIMEFRAME
	<p>Blessing to start</p> <p style="text-align: center;"><i>Huihui mai tātou I tenei wā</i> <i>Kia ako tahi</i> <i>Kia tipu tahi</i> <i>Tātoa tātoa katoa</i></p> <p><i>We come together at this time to share, learn and grow together</i></p>		
1.	Housekeeping		
	<p>Facilitator: Wei Governator: Alison Apologies: Joanne Alterations to the agenda: Under monitoring please add Property update from Maree Move Y5/6 camp discussion to before Focus Declarations of interest: Rick will abstain from decision about Albany Baptist church TPO</p>		
2.	Consent Agenda		
	<p>Resolution / Decision No. 2021/03/01 MOTION: There being no objections, the consent agenda was moved, seconded, and unanimously approved. The consent agenda included the following items: confirmation of minutes from last board meeting, correspondence and acceptance of the Chairperson's report.</p> <p style="text-align: right;">Alison / Brad – Carried</p>		
	<p>Y5/6 Camps Faron spoke re ratios on activities, training for parent helpers, and advised there are 3 identified first aiders at this camp. Carey Park has been a regular camp for our senior students for over 15 years.</p> <p>Rick asked about evacuation from camp if COVID levels change. Faron advised team and camp have looked at a lot of scenarios (depending on COVID alert level) but will depend on what and when it happens as to the final way it will be dealt</p>		

	<p>with. However health and safety of children is utmost in mind and plans are in place.</p> <p>A question was asked about parent being contacted regarding child at first Year 4 camp when they were already at camp – Maree advised it was lack of communication between teachers and school office but was refined before second Y4 camp.</p>		
3. Focus			
	<p>Focus Brief review of our two recent workshops. Te Tiriti o Waitangi with Tamsin Hanly Maree thanked the board for their openness of the presentation by Tamsin. Faron spoke about the full day training that the staff will go into – it's a 'spark of recognition'. School expectation is that teachers will be open to the information shared, which may challenge some existing beliefs. Teams will adapt the modules for relevance to their learners age levels and integrated across the curriculum, over a 2-year period.</p> <p>Brad suggested maybe there would be use for a parent session at APS?</p> <p>Lisa to send out links to Board of Tamsin's books. Maree spoke briefly about the new Aotearoa / New Zealand draft History Curriculum that is currently available online for public input. Lisa to send links to Board</p> <p>Effective Financial Governance (NZSTA workshop) Sophia spoke briefly about a couple of highlights from the workshop. New term we could use is 'financial health indicators' i.e. significant financial risk factors. Sophia suggested we identify biggest indicators for APS and keep Board up to date with these. Maree to share this suggestion with Anna as part of the regular Finance report). Rick thanked Sophia for her efforts on the finance committee.</p>	<p>SLT</p> <p>Lisa</p> <p>Lisa</p> <p>Finance committee</p>	<p>2021</p> <p>March 31</p> <p>March 31</p> <p>Term 2 meeting</p>
4. Strategic Decisions			
	<p>Resolution / Decision No 2021/03/02 Year Y5/6 Camp MOTION: That the Year 5/6 Camp RAMS be approved Rick / Sophia -Carried</p> <p>Resolution / Decision No 2021/03/03 Third Party Occupancy (TPO) for Albany Baptist Church use of school hall Rick abstained from voting for this motion MOTION: That the Board approves the Albany Baptist Church's use of our school hall</p>		

Alison / Sophia –Carried

Faron left the meeting at 7.36pm

Resolution / Decision No 202103/04

Appointment of Delegate 2021 NZSTA AGM

The Board commit to all attend the AGM

MOTION: We the Albany Primary School Board of Trustees (being a member of NZSTA as at 31 March 2021) appoint Richard Pierce to be our delegate and to vote on our behalf at the AGM of NZSTA to be held Saturday 17 April 2021

Sophia / Alison - Carried

Resolution / Decision No 2021/03/05

Remits for AGM

There are 17 Remits to be voted on at the AGM

Remit 1 – To change clause 1 of the constitution form

Remit 2 – Request for NZSTA to disclosure of board member and employees remuneration and benefits in the NZSTA's Annual Accounts, in \$10,000 bands where remuneration is greater than \$100,000

Remit 3 – That cl. 11 (c) be deleted and replaced with the words "The incumbent President is required to be on a school board if they choose to seek further election"

Remit 4 – Amend cl 11 (e) numbering errors by replacing

Remit 5 – To change any reference to Chairperson in the constitution to Presiding Board Member

Remit 6 – To change Section 12.1(b) of the Constitution ...

Remit 7 – To change 16 (c) 111) of the Constitution ...

Remit 8 – To change Section 19 (d) 111) of the Constitution ...

Remit 9 – To change Section 11 (i) in the Constitution ...

Remit 10 – To change Section 11 – President (e) 1) ...

Remit 11 – That the NZSTA assists School boards to access timely and adequate learning support for their students by lobbying Government and officials to ...

Remit 12 – 16 (d) 11) notices of motion to the AGM be accepted from member boards, Regional Executive or from National Board, provided that ...

Remit 13 – The full name of the Association shall be the New Zealand School Boards Association Incorporated (Te Huihuinga o ngā Kura Poari o Aotearoa). The shortened version shall be NZSBA

Remit 14 – Should Remit 13 be approved then as a consequence of that, a tidy up is required throughout the Constitution, some of which will require a legal confirmation of appropriate changes inclusive of definitions. Therefore, through the approval of the President of NZSTA the National Board undertake the changes asap

Remit 15 – 16 (d) 11) notices of motion to the AGM be accepted from member boards, Regional Executive or from National Board, provided that ...

	<p>Remit 16 – The full name of the Association shall be the New Zealand School Boards Association Incorporated (Te Huihuinga o ngā Kura Poari o Aotearoa). The shortened version shall be NZSBA</p> <p>Remit 17 - Should Remit 16 be approved then as a consequence of that, a tidy up is required throughout the Constitution, some of which will require a legal confirmation of appropriate changes inclusive of definitions. Therefore, through the approval of the President of NZSTA the National Board undertake the changes asap</p> <p>MOTION: That the board of Albany primary school vote that our delegate will vote on remits 1 – 17</p> <p style="text-align: right;">Brad / Maree –</p> <p>Board discussed Remit 3. Wei called for an amendment to the motion.</p> <p>MOTION: That the board of Albany Primary School vote that our delegate will vote yes for the remits 1, 2, 4 – 17 and will allow our delegate to vote for Remit 3 as he sees fit at the AGM</p> <p style="text-align: right;">Rick / Sophia - Carried</p>		
5. Strategic Discussions			
6. Monitoring			
	<p>Property update Maree gave update on relocatables for APS From the four relocs that were sited on the lower field area in December 2020 MOE identified concerns so they have subsequently two of the prefabs have already been removed and two more will be gone by Monday.</p> <p>Replacements have been confirmed and will be delivered in three to four stages. Explained briefly about prefabs that will be coming over the next few weeks should have 10 prefabs by start of term 2, depending on availability and services.</p> <p>Rick asked about latest air testing in junior block. Good results were recorded and they will test again second week of the April holidays.</p>		
7. In-Committee			
	<p>MOTION: That the public be excluded from the following part(s) of the proceedings of this meeting. The grounds are that the matter is one of personnel and the reason is to protect the privacy of the individual(s). The motion is proposed to comply with Section 48 of the Local Government Official Information and Meeting Act 1987.</p> <p style="text-align: right;">Alison / Rick – Carried</p> <p>Board went into in committee at 8.12pm</p>		

	<p>Chairperson advised that the Board is now in-committee and members of the public must leave the meeting room. The public will be invited back into the room when the in-committee portion of the meeting is finished.</p> <p>Board came out of in committee at 8.30pm</p>		
8. Administration			
	<p>Follow up of action list from last meeting</p> <ul style="list-style-type: none"> Completed. 		

Te Korero Whakamutunga – A blessing to finish

*Kua matu a tātoa mahi mo tēnei wā
Kia tau te Rangimārie
Kia tatou katoa*

Our work has finished for this time, let us go in peace

Meeting closed at 8.39pm

Chairperson: _____

Date: _____

Board Meeting Dates for Term 2:

NZSTA Conference 16th – 18th April in Rotorua

Thursday 27th May

Thursday 24th June

ACTION POINT LIST

Date of meeting	Action	Responsibility	Timeframe
19/03/20	Training for BOT re employer role – NZSTA	Rick / Maree / Lisa	Term 3
19/03/20	Staff appraisal / performance management explanation to BOT Board to be informed of revised teacher registration / Inquiry process – helen presentation	Maree / Helen	Term 3
19/03/20	Update BOT Governance statement	Rick / Maree / BOT	Term 2
21/05/20	organise school visits for new build	Maree / Lisa	2021
10/09/20	Draft new format for Annual Plan to discuss with Rick – update and summary	Helen	May 2021
25/02/2021	Clarification to be sought from NZSTA for the formal use of the term Co-Principal in relation to delegations.	Maree	May meeting
	Boardcast – Term 2	Rick	April