



MINUTES
ALBANY PRIMARY SCHOOL
BOARD MEETING
Thursday 23rd February 2023
@ 6.00PM

Present: Rick Pierce, Maree Bathurst, Alison Chambers, Brad Harpur, Lisa Battersby, Sarah Fish

Attending: Lisa Elder (Minutes), Simon Shore

The Facilitator opened the meeting at 6.15pm with a blessing

	ITEM	RESPONSIBILITY	TIMEFRAME
	<p>Blessing to start <i>Huihui mai tātou I tenei wā</i> <i>Kia ako tahi</i> <i>Kia tipu tahi</i> <i>Tātoa tātoa katoa</i></p> <p><i>We come together at this time to share, learn and grow together</i></p>		
1. Housekeeping			
	<p>Facilitator: Rick Governator: Alison Apologies: Wei Lu Alterations to the agenda: Declarations of interest:</p>		
	<p>Election of Presiding Member (Chairperson) The Chairperson suspended normal meeting procedures and asked Lisa Elder (minute secretary) to conduct the election of Chairperson for 2023.</p> <p>Lisa asked for nominations for the position of Presiding Member for 2023.</p> <p>Rick was nominated by Maree and seconded by Brad. Elected unanimously. Lisa handed back facilitation of the meeting and Presiding Member role to Rick. The BOT congratulate Rick on his continued leadership for this governance role.</p>		
2. Consent Agenda			
	<p>Resolution / Decision No. 2023/02/01 MOTION: There being no objections, the consent agenda was moved, seconded, and unanimously approved. The consent agenda included the following items: confirmation of minutes from last board meeting.</p> <p style="text-align: right;">Alison / Lisa – Carried</p>		

3.	Focus		
	<p>Charter 2023 – Target Simon explained to the board about the Better Start Literacy Approach (BSLA) which the school has started this year in our junior school classes. This programme has been created by Canterbury University and is currently MOE funded.</p> <p>Simon then explained our Target this year including the different measures for this target which not only includes children’s learning but also the teacher’s development (this is recorded by Canterbury University however Albany Primary School will also be doing our own tracking).</p> <p>As the school signed up for the programme last year our teachers were able to be enrolled in the programme early and met with the facilitator at the end of last year, rather than just starting in 2023.</p> <p>The school is holding a parent information evening in regards to the BSA programme in the next few weeks.</p> <p>The board thanked Simon for his work on investigating and setting up this programme and to the teachers for their involvement.</p> <p>Also thanks to the SLT for all of their input in writing this target</p>		
4.	Focus		
	<p>Resolution / Decision No 2023 2023 Charter MOTION: That the Board approves the 2023 Charter Brad / Sarah - Carried</p> <p>Delegation Authority 2023 Lisa to amend Delegated Authority to request the surrender or items and / or conduct searches to now read Delegated Authority to request the surrender of items and / or conduct searches MOTION: That the board approve the Delegation Authority 2023 Alison / Brad – Carried</p>		
5.	Strategic Discussions		
6.	Monitoring		
	PCBU liability regarding decision / process for school closure		

	<p>Discussion was held around the two school closures this year, including response from MOE and factors that the SLT and board considered when making their decision to close. Rick asked how the information around decision making is recorded and documented. SLT will look at this for any future events.</p>		
8. Administration			
	<p>Follow up of action list from last meeting</p> <ul style="list-style-type: none"> • Completed. • Signing of code of conduct forms • Signing of pecuniary interest form <p>Confirmation of Board meeting dates for 2023 – start time of 6.00pm (meet informally in staffroom 5.30pm):</p> <ul style="list-style-type: none"> • Thursday 30th March • Thursday 11th May Thursday 8th June • Friday 21st – Sunday 23rd July – NZSTA Conference in Rotorua • Thursday 3rd August • Thursday 7th September • Thursday 9th November • Thursday 7th December 		

Te Korero Whakamutunga – A blessing to finish

***Kua matu a tātoa mahi mo tēnei wā
Kia tau te Rangimārie
Kia tatou katoa***

Our work has finished for this time, let us go in peace

Meeting closed at 8.22pm

Chairperson: _____

Date: _____

Board Meeting Dates for Term 1:

Thursday 30th March

