



ALBANY PRIMARY SCHOOL  
Where learning makes a difference ..

**MINUTES**  
**ALBANY PRIMARY SCHOOL**  
**BOARD MEETING**  
**Thursday 8<sup>th</sup> September 2022**  
**@ 5.30PM**

**Present:** Rick Pierce, Maree Bathurst, Lisa Battersby, Sarah Fish

**Attending:** Lisa Elder (Minutes), Simon Shore

The Facilitator opened the meeting at 5.48pm with a blessing

	ITEM	RESPONSIBILITY	TIMEFRAME
	<p><b>Blessing to start</b></p> <p><i>Huihui mai tātou I tenei wā</i> <i>Kia ako tahi</i> <i>Kia tipu tahi</i> <i>Tātoa tātoa katoa</i></p> <p><i>We come together at this time to share, learn and grow together</i></p>		
<b>1.</b>	<b>Housekeeping</b>		
	<p><b>Facilitator:</b> Rick <b>Governator/Timekeeper:</b> Lisa Elder <b>Apologies:</b> Alison Chambers, Wei Lu, Brad Harpur <b>Alterations to the agenda:</b> none <b>Declarations of interest:</b> none</p>		
<b>2.</b>	<b>Consent Agenda</b>		
	<p>Resolution / Decision No. 2022/09/01 <b>MOTION:</b> There being no objections, the consent agenda was moved, seconded, and unanimously approved. The consent agenda included the following items: confirmation of minutes from last board meeting and acceptance of the Chairperson's report.</p> <p style="text-align: right;">Sarah / Lisa B– Carried</p>		
<b>3.</b>	<b>BYOD update</b>		
	<p>Simon gave a background to the history of our BYOD journey to date. He explained regarding the upgrade needed to our network to make BYOD feasible in our school. James Hopkins spoke to parents at the recent parent curriculum information meeting and DP's will look at setting up a place to talk to parents at the upcoming student led conferences. A Project team is being set up for BYOD. This team will look at starting trials with classes, students, devices. Equity and equality are very important at APS, so resourcing must be in place for school owned devices that students can use in need.</p>		

	<p>Maree recognized the work that Simon and more recently the other DP's have done into this inquiry.</p> <p>Simon left the meeting at 6.27pm</p>		
<b>4.</b>	<b>Strategic Decisions</b>		
<b>5.</b>	<b>Strategic Discussions</b>		
<b>6.</b>	<b>Monitoring</b>		
	<p><b>School Docs</b> Lisa Elder Showed new board members Sarah Fish and Lisa Battersby an overview of School Docs (school policies).</p> <p><b>APS Curriculum</b> After the parent information evening on the Curriculum held on 1<sup>st</sup> September James Hopkins has created The Albany Primary Curriculum Site <a href="#">APS curriculum site</a> which Maree shared with Board members prior to its official launch after next week's school newsletter Maree acknowledged the work that James has put into this wonderful resource.</p>		
<b>7.</b>	<b>In-Committee</b>		
	<p><b>MOTION:</b> That the public be excluded from the following part(s) of the proceedings of this meeting. The grounds are that the matter is one of personnel and the reason is to protect the privacy of the individual(s). The motion is proposed to comply with Section 48 of the Local Government Official Information and Meeting Act 1987.</p> <p style="text-align: right;">Lisa B / Sarah– Carried</p> <p>Board went into in committee at 7.06pm</p> <p>Facilitator advised that the Board is now in-committee and members of the public must leave the meeting room. The public will be invited back into the room when the in-committee portion of the meeting is finished.</p> <p>Board came out of in committee at 7.31pm</p>		
<b>8.</b>	<b>Administration</b>		
	<p><b>Follow up of action list from last meeting</b></p> <ul style="list-style-type: none"> <li>• Completed.</li> </ul> <p>Dates for your diaries:</p> <ul style="list-style-type: none"> <li>• 28<sup>th</sup> September 3.30pm – New build design meeting for staff and board</li> <li>• 20<sup>th</sup> October – NZSTA new board workshop (new board members only)</li> </ul>		

*Kia tau te Rangimārie  
Kia tatou katoa*

*Our work has finished for this time, let us go in peace*

Meeting closed at 7.42pm

Chairperson: \_\_\_\_\_

Date: \_\_\_\_\_

**Board Meeting Dates for Term:**

Thursday 17<sup>th</sup> November

Thursday 8<sup>th</sup> December

