



ALBANY PRIMARY SCHOOL
Where learning makes a difference ..

MINUTES
ALBANY PRIMARY SCHOOL
BOARD MEETING
Thursday 17th November 2022
@ 6.00PM

Present: Rick Pierce (via zoom), Maree Bathurst, Alison Chambers, Wei Lu, Brad Harpur, Lisa Battersby, Sarah Fish

Attending: Lisa Elder (Minutes), Faron Turner, Simon Shore, James Hopkins

The Facilitator opened the meeting at 6.08pm with a blessing

	ITEM	RESPONSIBILITY	TIMEFRAME
	<p>Blessing to start</p> <p><i>Huihui mai tātou I tenei wā</i> <i>Kia ako tahi</i> <i>Kia tipu tahi</i> <i>Tātoa tātoa katoa</i></p> <p><i>We come together at this time to share, learn and grow together</i></p>		
1.	Housekeeping		
	<p>Facilitator: Wei Governator: Alison Apologies: Alterations to the agenda: Move BYOD to strategic decisions Declarations of interest: None</p>		
2.	Consent Agenda		
	<p>Resolution / Decision No. 2022/11/1 MOTION: There being no objections, the consent agenda was moved, seconded, and unanimously approved. The consent agenda included the following items: confirmation of minutes from last board meeting and acceptance of the Chairperson's report.</p> <p style="text-align: right;">Alison / Brad – Carried</p>		
4.	Strategic Decisions		
	<p>Resolution / Decision No 2022/11/2 Cyclical Maintenance 2022 MOTION: that the board approve the 2022 Cyclical Maintenance schedule</p> <p style="text-align: right;">Brad / Rick - Carried</p> <p>Resolution / Decision No 2022/11/3 Disposal of Fixed Assets MOTION: That the board approve the disposal of the attached fixed assets which are fully depreciated and therefore have a zero net book value</p> <p>Maree confirmed it is only the highlighted assets which are being fully depreciated so request an amendment to the motion</p>		

	<p>MOTION: That the board approve the disposal of the attached fixed assets (as highlighted) which are fully depreciated and therefore have a zero net book value Brad / Sarah - Carried</p> <p>Resolution / Decision No 2022/11/4 Useful Life of Assets 2022 MOTION: That the board resolves to accept the useful life of school's assets 2022 Alison / Brad - Carried</p> <p>Resolution / Decision No 2022/11/5 Draft Budget 2023 MOTION: That the draft budget for 2023 be approved Brad / Lisa – Carried</p> <p>Resolution / Decision No 2022/11/6 BYOD: Summary of progress and trial to date James gave update of trial, which generally has been extremely positive so far. He is gathering more student and teacher voice over the next two weeks and then will update board with recommendations for 2023 programme.</p> <p>MOTION: The board approve the implementation of the BYOD programme for the beginning of the 2023 school year subject to recommendations from SLT being received by 2nd December 2022 Maree / Rick - Carried</p>	SLT	02/12/2022
5. Strategic Discussions			
	<p>ERO Report Maree spoke briefly about the new process for review with our Evaluation Partner, and the final three reports</p> <p>Draft Strategic Directions 2023-2026 / Annual Goals 2023 Faron spoke about the background to the draft strategic directions and goals for 2023 and the process SLT used during our review in designing the more holistic concept based plan. He briefly went over the annual plan summary for 2022, with the majority of actions were achieved and some of the points have been carried forward to 2023.</p> <p>SLT explained the background to the Annual Goals 2023 - they are aimed at growth and depth of existing goals instead of all brand new goals.</p> <p>Maree and the board thanked James, Faron and Simon for their work supporting this planning for our Charter.</p>		
6. Monitoring			
	<p>Annual plan summary – discussed above</p> <p>Faron, James and Simon left the meeting at 7.44pm</p>		

7. In-Committee		
	<p>MOTION: That the public be excluded from the following part(s) of the proceedings of this meeting. The grounds are that the matter is one of personnel and the reason is to protect the privacy of the individual(s). The motion is proposed to comply with Section 48 of the Local Government Official Information and Meeting Act 1987.</p> <p style="text-align: right;">Alison / Sarah – Carried</p> <p>Board went into in committee at 7.44pm</p> <p>Facilitator advised that the Board is now in-committee and members of the public must leave the meeting room. The public will be invited back into the room when the in-committee portion of the meeting is finished.</p> <p>Board came out of in committee at 8.02pm</p>	
8. Administration		
	<p>Board portfolios Rick explained what the 2020 portfolios had been previously and discussion followed as to the purpose of having BOT representation in key areas.</p> <p>Board members expressed interest in portfolios as below:</p> <ul style="list-style-type: none"> - Finance – Alison, Brad - Property – Brad - Health and Safety – Alison, Wei - Community consultation – Brad, Wei, Lisa, Sarah <p>Lisa and Sarah keen to attend one meeting in each portfolio during the year to get an overview of these key areas. It was suggested Board members to do brief update to for the board after attending these meetings</p> <p>Rick to confirm portfolio members and Lisa E will send out</p> <p>Follow up of action list from last meeting</p> <ul style="list-style-type: none"> • Completed. 	

Te Korero Whakamutunga – A blessing to finish

***Kua matu a tātoa mahi mo tēnei wā
Kia tau te Rangimārie
Kia tatou katoa***

Our work has finished for this time, let us go in peace

Meeting closed at 8.26pm

Chairperson: _____

Date: _____

Board Meeting Dates for Term 4:

Thursday 8th December

