



ALBANY PRIMARY SCHOOL  
Where learning makes a difference ..

**MINUTES**  
**ALBANY PRIMARY SCHOOL**  
**BOARD MEETING**  
**Thursday 8<sup>th</sup> December 2022**  
**@ 6.18PM**

**Present:** Rick Pierce, Maree Bathurst, Alison Chambers, Wei Lu, Brad Harpur, Lisa Battersby,

**Attending:** Lisa Elder (Minutes),

The Facilitator opened the meeting at pm with a blessing

ITEM	RESPONSIBILITY	TIMEFRAME
<p><b>Blessing to start</b></p> <p><i>Huihui mai tātou I tenei wā</i> <i>Kia ako tahi</i> <i>Kia tipu tahi</i> <i>Tātoa tātoa katoa</i></p> <p><i>We come together at this time to share, learn and grow together</i></p>		
<b>1. Housekeeping</b>		
<p><b>Facilitator:</b> Rick <b>Governator:</b> Alison <b>Apologies:</b> Wei (late only )Sarah Fish, Faron, Simon and James <b>Alterations to the agenda:</b> <b>Declarations of interest:</b></p>		
<b>2. Consent Agenda</b>		
<p>Resolution / Decision No. 2022/ <b>MOTION:</b> There being no objections, the consent agenda was moved, seconded, and unanimously approved. The consent agenda included the following items: confirmation of minutes from last board meeting</p> <p style="text-align: right;">Alison / Brad – Carried</p>		
<b>3. Focus</b>		
<p><b>Curriculum / Student Achievement Report</b></p> <p>Maree spoke about the results from the report. Given COVID disruptions and absences we are very pleased with our overall results as significant progress has been made.</p> <p>Lisa B. asked about tracking of students in the well below – were they well-below the year before as well? Is there a way to advise board of their progress over the years? Maree explained individual progress is tracked in their I.E.P. but this could be collated by Sarah. (LSC).</p> <p>Maree to share update to board on board funded teaching positions for next year (as currently only Reading Recovery reported).</p>		

	<p>The board acknowledged the quality of and effort that has gone into all reports for this meeting.</p> <p><b>Target Updates – Maths and Writing</b>  Maree spoke about the success of Dr. Jo Knox’s work with our staff in regards to Maths PD this year. Further discussion followed regarding the how teams identify target groups, gap analysis to identify students who may need acceleration for “At to above” levels Lisa B acknowledged the data that showed 6 month progress for “below students.”</p>		
<b>4. Strategic Decisions</b>			
	<p>Resolution / Decision No 2022/12/2  <b>Camp approval letter</b>  MOTION: That the board approve the Y5/6 camps for 2023  Wei / Lisa :Carried</p> <p>Resolution / Decision No 2022/12/3  <b>Hall ownership</b>  MOTION: That the board approve the demolition of the current school hall therefore relinquishing the 50% community ownership of the existing school hall as at 8<sup>th</sup> December 2022. The new hall will therefore be fully owned by the Ministry of Education, with no partial ownership by the Albany Primary Board.  Wei / Brad: Carried</p>		
<b>5. Strategic Discussions</b>			
<b>6. Monitoring</b>			
	<p><b>BYOD summary Report</b>  Thank you to all DP’s for their work over this project over the last two years, and to James for the significant effort in community consultation, information for parents and summary.</p> <p><b>Board Summary 2022: APS Behaviour</b>  Maree talked about this new report and the background to this proactive initiative for our school to identifying any patterns in behavior concerns at play and lunch time, as well as the process for feedback to teams and analysis of what has been actioned as a result.</p> <p>Board acknowledged the value of this report and would like to follow up in 2023 of the recommendations implemented.</p> <p><b>Reading Recovery Report 2022</b>  Maree spoke briefly about this report and the new model that we are moving to for 2023. She also talked about the new Best Start Literacy programme for the year 1 and 2 for 2023, which is a new ministry funded programme (phonic based reading programme).</p> <p>The board thanks Simon for this report.</p>		

<b>7. In-Committee</b>		
	No in committee required in this meeting	
<b>8. Administration</b>		
	<b>Follow up of action list from last meeting</b> <ul style="list-style-type: none"> <li>• Completed.</li> </ul> <b>First meeting for Term 1 2023 – 23<sup>rd</sup> February</b> <b>Send powhiri dates</b> <b>Set h and s and finance etc</b>	

Te Korero Whakamutunga – A blessing to finish

*Kua matu a tātoa mahi mo tēnei wā*

*Kia tau te Rangimārie*

*Kia tatou katoa*

*Our work has finished for this time, let us go in peace*

Meeting closed at 8.45pm

Chairperson: \_\_\_\_\_

Date: \_\_\_\_\_

**Board Meeting Dates for Term 1 2023:**

Thursday 23 February

### ACTION POINT LIST

<b>Date of meeting</b>	<b>Action</b>	<b>Responsibility</b>	<b>Timeframe</b>
02/12/21	Follow up with MOE long service staff (Maree has contacted MOE – Kirsty Ross rick and maree to do follow up letter)	Rick / Lisa	Term 4
17/11/2022	Confirm portfolio members to Lisa	Rick	Jan 2023